

On The Road Again!

2009
Southern Obesity
Summit



Highway to Health

SPONSORSHIP AND EXHIBITOR CONFIRMATION DETAILS

3rd Annual Southern Obesity Summit
Sunday, October 4 - Tuesday, October 6, 2009
Sheraton, Austin

Thank you for registering as an exhibitor at the **3rd Annual Southern Obesity Summit** where sixteen states will convene on October 4 - 6 in Austin, Texas to celebrate and publicize effective and emerging obesity prevention and reduction practices and energize grass roots efforts in each state.

Below you will find details outlining important dates, times and general information about the Summit's activities.

Summit Agenda and To Date Information

For the most up-to-date information and agendas, please visit: www.southernobesitysummit.org.

Location

Sheraton Austin Hotel
701 East 11th Street
Austin, Texas 78701

http://www.starwoodhotels.com/sheraton/property/overview/index.html?propertyID=3079&EM=VTY_SI_austin_3079_overview

Please see attached page for directions to the hotel.

Accommodations

A block of rooms have been reserved for the evenings of 10/6 and 10/7 at the rate of \$85, plus taxes per night. Please visit: <http://www.starwoodmeeting.com/StarGroupsWeb/booking/reservation?id=0905086820&key=28A8B> or call (512) 478-1111 to make your reservation by September 17, 2009 indicating you are with the Southern Obesity Summit group.

Exhibit Hours*

Sunday, October 4, 2009

8:00am - 12:00pm	Exhibit Setup and Exhibitor Registration Capitol Ballroom Foyer
12:00pm - 3:30pm	Pre-Summit Workshops
4:00pm - 6:00pm	Town Hall Meeting
7:00pm - 8:00pm	Networking Reception

Monday, October 5, 2009

7:00am - 8:00am	Exhibit Open / Networking Breakfast
8:00am - 5:00pm	General Session / Breakout Sessions / Workshops
5:30pm - 7:00pm	Dinner

Tuesday, October 6, 2009

7:00am - 8:00am	Exhibit Open / Networking Breakfast
8:00am - 2:30pm	General Session / Breakout Sessions / Workshops
3:00pm - 5:00pm	Exhibit Teardown

To help increase booth traffic, breakfasts, lunches, breaks and reception will be held in the exhibit area.

*Times subject to change.



Exhibitor Services

Material Handling

The Exhibitor is responsible for all material handling charges. **All unloading and loading needs to be done via *the parking garage, level two, rear ballroom cage entrance*, please do not load/unload at the front entrance of the hotel.**

Shipping and Receiving

The Sheraton Austin Hotel will receive and store boxes prior to the Summit. There is a \$5 per box handling fee for every box shipped to the hotel. Pallets incur a \$200 handling fee. Boxes can be stored for up to 48 hours prior to the Summit in the guest storage area. Please notify the Sheraton Convention Services team (512-404-6949) prior to shipment and label as follows: Attention: Insert your name here

Stephanie Ondrias
Southern Obesity Summit
Sheraton Austin Hotel
701 East 11th Street
Austin, Texas 78701
(512) 404-6907
Box of (number of total boxes)

To ship OUT of the hotel, there is an additional handling fee of \$5 per box or \$200 per pallet. You will need to bring pre-paid labels from your choice of courier and have all boxes 100% ready for shipping upon departure. Please notify the Banquet department (512-404-6949) when you are ready for them to be taken to the Receiving Dock. In order to make your stay enjoyable and productive, the Sheraton Convention Services team is standing by to assist you with your exhibiting needs.

Please feel free to contact **Stephanie Ondrias**, Sheraton Convention Services Manager at 512-404-6949.

Electrical and Audio Visual Requirements

Electrical and audio visual requirements, including internet access will be handled through the Sheraton Austin. The forms for ordering these services are enclosed. (High Speed Wireless Internet is provided in the Sheraton Lobby Bar and Link business center.)

All Electrical and Audio Visual orders must be submitted to the hotel by: Friday, September 25, 2009.

Furniture and Floor Coverings

A 6' draped table and 2 chairs will be provided. The foyer is fully carpeted. If you have additional requirements, please see the enclosed form.